



Berlin-Boylston Regional School District

215 Main Street, Boylston, MA 01505

Tel: 508-869-2837

November 28, 2023

Dear Mrs. Keefe and Mr. Schultz:

We appreciate your FY25 budgetary letter and are actively preparing for the upcoming budget year with a focus on enhancing the organization and efficiency of our budget process.

During our initial meeting with your finance committee last December, we took the proactive step of disclosing our FY24 detailed budget and revenue projections. In response, your finance committee expressed concerns regarding our financial planning and forecasting.

To address these concerns and ensure a smoother process this year, we have decided not to submit your request for revenue, FY24 YTD Budget, FY25 Budget, and FY25 Capital Budget until the key events below have transpired:

- The release of revenues from the Governor and the House Ways and Means, typically occurring in January/February
- Presentation of FY24 YTD Budget to the school committee, scheduled for January
- Approval of the FY25 general budget and capital budget by the School Committee is scheduled for a preliminary vote on March 19, 2024

For our meeting with the Berlin Finance Committee on December 13th, we will provide the following information:

- FY23 Actuals
- Review of preliminary above-level expenses discussed at the joint towns' October meeting, specific to the Town of Berlin
- Four-year revenue and expense look back from FY20-FY23

We look forward to collaborating with the town of Berlin throughout this budgeting year and appreciate your ongoing support.

Kind regards,

Carol Costello, Superintendent of Schools on behalf of the Berlin-Boylston Regional School District School Committee